

BFTL Board of Trustees Meeting
May 4, 2026 at 7 P.M.

Call to Order

Roll Call

Members of the Board of Trustees: Present--Doug North, Jeff Bell, Stacey Hills, Cristi Lamontagne, Star Donovan, Maryellen Gilroy, and Matthew Lee

Library Director: Sara Rogers

Members of the public: Erik Viner

Public Comments

- Erik introduced himself as a history teacher at the high school who is interested in continuing to develop community service programs, especially coordination between the school and the library.

Minutes

- Motion 2622 to accept the minutes from April's regular meeting by Star and second by Jeff passed by voice consensus with one abstention by Stacey.

Treasurer's Report

- Monthly financial summary and financial report
 - Account balances--checking \$45,415.26; savings \$15,975.65
 - P&L--income \$1934.34; expense \$5360.89
 - Income--yoga \$28; rent dated January (returned); \$100 UHLS donation for manga; RBC \$847.70.
 - Expense--Director payroll slightly higher because of vacation coverage and photo contest work; credit card
- Some discussion of results of annual appeal re: decrease
- Donor list spreadsheet sent only to BoT last month
- Discussion of Overdrive billing and payment
- Motion 2623 by Jeff and second by Doug to approve BFTL's disbursements for April passed by voice consensus

Director's Report

- Construction grant all taken care of; rest of money coming soon.
- Got through Annual Report on new platform
- 251 patrons; up to 14 daily public laptop patrons; 323 circ.
- No use of Comics Plus; will try to find out at high school if teens are interested

- Young woman called interested in cleaning here; some discussion of budget; Sara will get more info from her.
- UHLS trustee training: Sara is considering having them come here.

Committee Reports

- *Finance*
 - Some discussion of separating public money from other funds in different accounts; Sara will send info to Doug again and Stacey; Stacey will consult with Stephentown
- *House and Grounds*
 - Chimney estimates: Northeastern cheapest, but Sara will try to find another company to provide a free estimate since O'Neil's estimate was so much higher.
 - Update on sump pump/ septic: Stacey Meyer installed backflow valve; still a little smell, which Jeff will check out
 - Water on rug in juvenile room; Stacey Meyer coming to investigate
- *Public Relations*
 - New family at Story Time, who found out about the event from the road sign
- *Fundraising*
 - 4th of July activities: Jeff will use Slack to get the BoT going on planning for parade activities
- *Programming*
 - Photo Contest Debrief: not as big as last time but nice turnout
- *Personnel*
 - Discussion of Director's evaluation timeline

New Business

- Discussion to revise BFTL's bylaws: change the set number of library trustees to eight members
- Motion 2624 by Stacey and second by Jeff passed by voice consensus to appoint Erik Viner as an interim library trustee
- Library information from Utah

Old Business

- Library hours--Survey data: Option C providing evening hours was the most popular; Motion 2625 by Stacey and second by Erik to change library hours to option C (M/Sa 10-1, Tu/Th 2-7, W/F 2-6) passed by voice consensus.
- Tenant's letter: tabled (check returned today for insufficient funds)

Motion 2625 by Doug and second by Erik to move June meeting to the second Monday in June.

Adjournment

- Motion 2626 by Stacey and second by Jeff to adjourn May's regular meeting at 8:47 p.m.

Minutes submitted by Cristi Lamontagne

Next regular meeting: June 8, 2026, 7 p.m.