

BFTL Board of Trustees Meeting  
June 8, 2026 at 7 P.M.

Call to Order at 7:00

Roll Call

Members of the Board of Trustees: Present--Doug North, Jeff Bell, Stacey Hills, Cristi Lamontagne, Star Donovan, Maryellen Gilroy, Matthew Lee, and Erik Viner

Library Director: Sara Rogers

Members of the public: none

Public Comments

Minutes

- Motion 2627 by Stacey and second by Jeff to accept the minutes from May's regular meeting passed by voice consensus

Treasurer's Report

- Monthly financial summary and financial report
  - At 76.97% of projected income halfway through year.
  - Income \$3377.32; expenses \$8321.49
  - Income: rental \$2125 (includes some back payment but still behind \$2175); RBC \$912.32
  - Expenses: Heritage paper statements; higher Director payroll due to vacation coverage and photo event; NYSEG payment much higher than expected (Stacey will call for clarification); new library cards; septic and plumbing maintenance
- Motion 2628 by Jeff and second by Maryellen to approve BFTL's disbursements for May passed by voice consensus
- Motion 2629 by Doug and second by Star to approve BFTL's Financial Controls Policy passed by voice consensus.

Director's Report

- Monthly circulation and eContent statistics, updates on programs, acquisitions, Director's work, etc.
  - More patrons, especially younger kids
  - Computer usage up
  - 60 wireless users
  - Physical circ up a bit, but digital down
  - Trying to buy digital books that will stay in our own circ
  - Staff each added an hour
  - Talked to Jessica at Renss Co to tell her the employment service isn't being used; some discussion of times, services
  - Nine people attended Josh Riley's office time here.
  - 35" monitors donated to us

## Committee Reports

- Finance
  - \$255K
- House and Grounds
  - Chimney estimates from Collar City Soot Slayer; Sara will have Northeast come back to give a more solid estimate
- Public Relations
  - Sara offering 1930 library truck for parade; Ellen is donating signs and banners for the truck
- Fundraising
  - Fourth of July Pie à la Mode Sale: Stacey will contact Bartlett's for pies; Jeff set up Slack for further prep
- Programming
  - See Director's report
- Personnel
  - Policy still in progress; Cristi will continue to revise and present for further discussion and vote in August

## New Business

- Disaster Preparedness and Personnel Policies: BoT will review, and Sara will continue to work on drafts.

## Old Business

- Motion to 2630 by Doug and second by Stacey to amend BFTL's bylaws to remove the Collection Development Committee and to change the number of Trustees serving on the Board to eight members passed by voice consensus
- Tenant's letter: Motion 2631 by Doug and second by Star for lawyer to serve notice of arrears and of eviction within 90 days passed by voice consensus.

## Executive Session at 8:28-8:43

- Motion 2632 by Doug and second by Cristi to enter into Executive Session regarding Director's Employment Contract passed by voice consensus.
- Motion 2633 by Doug and second by Star to return to public session.

Motion 2634 by Doug and second by Stacey to increase Director's hours to a max of 26 passed by voice consensus.

## Adjournment

- Motion 2635 by Stacey and second by Doug to adjourn June's regular meeting at 8:45.