

Berlin Free Town Library
2025 Annual Meeting
January 12, 2026
7:00 p.m.

Meeting called to order at 7:00 p.m.

Roll Call: all present--Doug North, Jeff Bell, Stacey Hills, Cristi Lamontagne, Star Donovan, Maryellen Gilroy; Director Sara Rogers

Members of Public: Marie Sharkey

Trustee nominations:

- Motion 2601 to elect Maryellen Gilroy to fill remainder of Deb Toppetta's term, which began in January 2023 to end January 2028: made by Stacey and seconded by Star; passed by voice consensus.
- Motion 2602 to elect Cristi Lamontagne to a five year term, which will begin in January 2026 to January 2031: made by Doug and seconded by Jeff; passed by voice consensus.

Officer nominations

- Motion 2603 to approve slate of officers as presented at the December meeting--President, Doug North; Vice President, Jeff Bell; Treasurer, Stacey Hills; Secretary, Cristi Lamontagne: made by Doug and seconded by Jeff; passed by voice consensus; ballot cast

Treasurer's Report

- Quickbooks migration
- Bank merger
- Aaron With still fixing 2024 taxes
- Finished year down but Rensselaer County money coming late, or year would have ended slightly up
- Marie asked about how the new funding will be spent, which is in the process of being determined.

Director's Report

- Down in visits by 455; circ down 722
- Library programs increased
- E-content increased 166; Hoopla up 36

Committee Reports

Finance

- \$260K in endowment
- Donations at higher level

- New funding must be managed well for sustainability

Collection Development

- Collection managed by director
- Maryellen offered to work on this.
- Discussion of local literature

House and Grounds

- New doors finally complete
- Heating splits followup
- Chimney repair

Public Relations

- Library signs to direct traffic here
- New library program sign (base just stolen)
- Challenged by closing of local newspaper

Fundraising

- Annual appeal \$18K
- New town funding passed for 2026

Programming

- Music draws people; discussion of more

Personnel

- Collaboratively revisited and revised Director's job description, evaluation process, and forms
- Completed Director's annual review (input from all trustees)
- Revised timeline for next Director's evaluation to correspond with contract letter
- Converted director's evaluation forms to Google forms
- Created draft of public feedback form

Motion 2604 to adjourn at 7:55 by Doug and second by Stacey passed by voice consensus.