

**BFTL Board of Trustees Meeting
November 3, 2025 at 7 P.M.**

Regular Meeting

Call to Order at 7:02

Roll Call: Doug, Stacey, Jeff, Star, Cristi, Maryellen; Sara (Director)

Public Comments: none

Minutes

- **Motion 2534 by Stacey and second by Jeff to accept the minutes from October's regular meeting**

Treasurer's Report

- **Report on checking and savings balance**
- **Request to county for payment**
- **Yoga class held consistently, generating small amounts**
- **Rent consistently late but paid**
- **Photo class/contest: Alice donation**
- **Bruce Hewitt unrestricted donation**
- **Salaries largest expense**

Director's Report

- **Monthly circulation up from last year**
- **Programs: Gappy Vampire Graveyard Dirt**
- **UHLS website not working right re: generating reports, etc.**
- **Some discussion of how library can meet community needs for information in other ways**
- **Finally got order of books. Baker & Taylor going under, so cancelled order and ordered through Ingram, which didn't work, so Sara ordered books from Amazon.**
- **Doug LaRoque is starting a newsletter and stopped to drop off info on it.**
- **Someone stopped in to ask about working at the library.**

Committee Reports

- **Finance- ntr**
- **Collection Development- ntr**
- **House and Grounds-**
 - **Updates on our new doors: Bruce Hake was paid \$10K to purchase the doors. Stacey will send all relevant documents, and Maryellen will contact him to see what's going on. If this doesn't work, Star will have her boss call him.**
 - **Snow removal contract: Stacey will email Stan about a formal contract.**

- Tenant lease needs to be updated.
 - Plaques need to be updated with trustee names.
- Public Relations- ntr
- Fundraising- ntr
- Programming- ntr
- Personnel-
 - Sara's evaluation will shift to next year to align better with the calendar.
 - Sara will evaluate staff but may change the format.

New Business

- 2025 Annual Appeal--Star will create a mailer, content depending somewhat on the vote results. Stacey will check on nonprofit mailing.
- Due to the Thanksgiving holiday, motion 2535 by Stacey and second by Doug passed by voice consensus to move December's regular meeting from December 1, 2025, to December 8, 2025.

Old Business

Adjournment

- Motion 2536 to adjourn meeting at 8:14 by Doug and second by Stacey.