

Berlin Free Town Library
JANUARY 16, 2023
ANNUAL MEETING 2022

Meeting called to order at 7:01 by President Rebekah Lamphere.

Roll Call: Rebekah, Doug, Pat, Cristi, Asa (abs), Debra, Sarah Dearie (abs), Sara Rogers,
Stacey Hills

Members of public: Nancy Vincent

- ★ *Motion 2300* to elect Interim Trustee Stacey Hills to the term ending January 2026 by Deb and second by Cristi passed by voice consensus.
- ★ *Motion 2301* to elect Debra Toppeta to the term ending January 2028 by Cristi and second by Stacey passes by voice consensus.
- ★ *Motion 2302* to elect Sarah Dearie to the term ending January 2028 by Deb and second by Doug passed with five in favor and one opposed.

Director's Report

- Collection LY 9329 books; TY 8913.
- Circ up 1195 from LY overall.
- Programs for 2022: 82
- Will write e-blast about 2022 about top books.

Treasurer's Report

- 2022 came in under budget

Finance Committee

- 2022 portofolio at about 280K
- Very close to breaking even for year with realized income and not touching principal
- RBC fees about 1.5%

Fundraising Committee

- Annual Appeal
- See's Candies

Public Relations Committee

- Updated website
- Started e-blasts
- Nancy will look into putting BFTL on Instagram.

House and Grounds Committee

- 2022 building expenses--
 - Electric Expenses: \$1425.60
 - Fuel Oil Expenses: \$3199.20
 - Water Expenses: \$250

- Building Maintenance Total: \$2834.56

Personnel Committee

- (Process for hiring new director straddled 2021-2022)
- Hired Sara
- Wrote appointment letter
- Completed six-month probationary evaluation

Motion 2303 to adjourn by Deb and second by Pat at 7:30.

Next annual meeting: January 8, 2024

Minutes submitted by Cristi Lamontagne