

# BFTL Board of Trustees 2021 Annual Meeting

## **BFTL Annual Minutes – January 24, 2022**

The annual meeting of the Berlin Free Town Library was called to order at 7:05 PM by President Lamphere with roll call. The meeting was conducted at the library and remotely by Zoom.

Trustees in attendance: Rebekah Lamphere – President, Pat Haywood – Treasurer, David Theriault – Secretary, Cristi Lamontagne, Asa Riccardi , Connected by Zoom: Doug North – V. President , Demetria Cavallari, Isaac Coffie Sarah Rogers – Director.

Also in attendance: Nancy Vincent, Trustee nominees Debra Toppeta and Sarah Dearie.

Directors Report: Former Director Sharon Vogel sent her report via email (see attached). Circulation for December shows a total of 507 borrowed items – 197 of which were loaned locally and 185 of which were loaned to member libraries. E-Downloads totaled 125. Average Wi-Fi monthly usage totaled 210.

Treasurer's Report: Pat presented the Profit & Loss/Balance Sheet for fiscal 2021 (see attachments).

Long Range Plan Committee: Rebekah presented the committee report for 2021 (see attached)

Finance: Doug stated that the Canfield and Income accounts have a combined value of approximately \$306,000.

Fundraising: Discussion of the Annual Appeal.

Programming: Discussion of 2021 Summer reading program.

Public Relations: Pat presented the Board with her scrapbook of library news items and events for 2021.

House & Grounds: Rebekah and Dave submitted a joint report on the activities of the committee for 2021 (see attached).

Personnel: Cristi presented the committee report for 2021 along with the minutes of the January 13, 2022, special meeting concerning the hiring of the new Director (see attachments).

Trustee Nominations:

Trustee nominees Sarah Dearie and Debra Toppeta submitted written statements of introduction to the Board. Dave stated he would abstain from any voting. He submitted a verbal resignation to the Board.

Motion #2204 to elect Sarah Dearie made by Rebekah, 2<sup>nd</sup> by Cristi, all in favor.

Motion #2205 to elect Debra Toppeta made by Rebekah, 2<sup>nd</sup> by Isaac, all in favor.

Motion #2206 to elect Doug North made by Rebekah, 2<sup>nd</sup> by Pat, all in favor.

Motion #2207 to elect Asa Riccardi made by Rebekah, 2<sup>nd</sup> by Isaac, all in favor.

Motion #2208 to elect Isaac Coffie made by Rebekah, 2<sup>nd</sup> by Asa, all in favor.

President Lamphere read a letter of appreciation in honor of Dave's many years' service as a Trustee.

Rebekah introduced a Slate of Officers for 2022:

Rebekah Lamphere – President

Doug North – Vice President

Cristi Lamontagne – Secretary

Pat Haywood – Treasurer

The Slate of Officers was approved by consensus.

Motion #2209 to adjourn Annual Meeting at 8:05 PM made by Pat, 2<sup>nd</sup> by Cristi, all in favor.

The next Annual meeting will be held on Monday, January 02, 2023 @ 7 PM, followed by the regular meeting.

Respectfully submitted by Dave Theriault