

2023 Annual Meeting Minutes

January 15, 2024 7:00 p.m.

In attendance: Rebekah, Deb, Pat, Stacey, Cristi, Sara

Not in attendance: Doug, Jan

Director's Report:

- Libraries matter for many reasons--among them creativity, democracy, community, connection, and literacy.
- 2023 patron visits increased 8 of 12 months from 2022.
- 109 programs
- 2023 circ=4614; 2022 circ=4633
- Stats shared of popular books

Treasurer's Report:

- BFTL income was a bit above expenses with income at \$74,994.36 and expenses at \$70,057.92.

Finance Report:

- 12/31 RBC balance=\$270,664

Fundraising:

- Annual Appeal=\$5205; Brownie à la Mode and See's Candies=\$385.15

Programs:

- Mocktails and Murder; Photography; many others director driven

Public Relations:

- Eastwick, Facebook, Instagram, etc. used to promote programs.

House and Grounds:

- over \$5000 of work donated; construction grant awarded for heat pumps; furnace cleaned in Aug/Sept; discussion of chimney, sidewalk, and window

Personnel:

- Whole library run with two employees (seeking another staff member); revised collection development section of job description; director eval and staff evals done; sending out 2023 director eval form

Nominations for trustees:

- Motion 2401 by Deb and second by Stacey to nominate (accepted) and elect Rebekah for five-year term: passed by voice consensus.
- Motion 2402 by Deb and second by Rebekah to nominate (accepted) and elect Jan Firszt for five-year term: passed by voice consensus.

Nominations for slate of officers:

- Motion 2403 by Deb and second by Rebekah to accept the slate of 2024 officers--Doug North as president, Deb Topetta as vice president, Pat Haywood as treasurer, Cristi Lamontagne as secretary--passed by voice consensus.

Adjournment:

- Motion 2404 to adjourn meeting at 7:44 by Deb and second by Rebekah: passed by voice consensus.

Next annual meeting: January 6, 2025 at 7:00 p.m.

2022 Annual Meeting Minutes

JANUARY 16, 2023

Meeting called to order at 7:01 by President Rebekah Lamphere.

Roll Call: Rebekah, Doug, Pat, Cristi, Asa (abs), Debra, Sarah Dearie (abs), Sara Rogers, Stacey Hills

Members of public: Nancy Vincent

- *Motion 2300* to elect Interim Trustee Stacey Hills to the term ending January 2026 by Deb and second by Cristi passed by voice consensus.
- *Motion 2301* to elect Debra Toppeta to the term ending January 2028 by Cristi and second by Stacey passes by voice consensus.
- *Motion 2302* to elect Sarah Dearie to the term ending January 2028 by Deb and second by Doug passed with five in favor and one opposed.

Director's Report

- Collection LY 9329 books; TY 8913.
- Circ up 1195 from LY overall.
- Programs for 2022: 82
- Will write e-blast about 2022 about top books.

Treasurer's Report

- 2022 came in under budget

Finance Committee

- 2022 portofolio at about 280K
- Very close to breaking even for year with realized income and not touching principal
- RBC fees about 1.5%

Fundraising Committee

- Annual Appeal
- See's Candies

Public Relations Committee

- Updated website
- Started e-blasts
- Nancy will look into putting BFTL on Instagram.

House and Grounds Committee

- 2022 building expenses--
 - Electric Expenses: \$1425.60
 - Fuel Oil Expenses: \$3199.20
 - Water Expenses: \$250
 - Building Maintenance Total: \$2834.56

Personnel Committee

- (Process for hiring new director straddled 2021-2022)
- Hired Sara
- Wrote appointment letter
- Completed six-month probationary evaluation

Motion 2303 to adjourn by Deb and second by Pat at 7:30.

Next annual meeting: January 8, 2024

Minutes submitted by Cristi Lamontagne

