

BFTL  
REGULAR MEETING  
APRIL 8, 2024  
7:00 P.M.

Meeting called to order by President North at 7:04 p.m.

Roll Call: Doug North, Debra Toppeta, Pat Haywood, Cristi Lamontagne, Rebekah Lamphere (abs) , Stacey Hills, Jan Firszt (abs), Sara Rogers (Director)  
Members of the Public: none

February 2024 minutes approved with motion 2409 by Stacey and second by Deb; voice consensus.

March 2024 minutes approved with motion 2410 by Deb and second by Doug; voice consensus.

Treasurer's Report:

- As of 3/31/24 the Annual Appeal is \$5,825 with 37 donors.
- Received \$1,300 from the Stewart's Foundation for the Holiday Match.
- Made first liability/property insurance payment of \$581; signed up to do automatic withdrawal of the payments, saving \$6-8 per month processing fee.
- Some companies are now charging a "processing or payment fee": NYSEG is 89¢, and Spectrum is \$5.
- Electric: March 1 estimate=1006 kwh; bill was \$217
- Next month, fuel payment option must be decided.
- County funding info sent.
- Waiting to hear from With about 990 due in May.

Director's Report:

- Programs: Story Time, Book Club, Stitch Group, Webster reading, Easter craft
- March circ up from 363 in 2023 to 437 in 2024.
- Library reopened Saturdays last week. New employee is able to work alone.
- Working with Elisa Hammersmith and CAM on Storywalk. The book is "How Do Dinosaurs Learn to Read" by Jane Yolen. BFTL cost will be two copies of the picture book.
- Sara will send Annual Report for BoT to review in order to vote in May to approve.
- SRP theme: Adventure Begins at Your Library
- 5/9 6 pm: UHLS presentation on municipal funding

-New library cards: minimum amount for an order is 500 cards at a cost of \$412.00 (.824 per card) or \$455 (.92 per card with key tag attached); use current logo developed last couple of years.

-Bruce Hewitt requested Emeritus plaque; defer to Rebekah Hartman.

-“Expression of Concern/Request for Reconsideration” form added to material challenge area for conformity.

#### Committee Reports:

Finance Committee: Chair, Doug North

-Endowment stands at \$270K

Collection Development Committee: Chair: Vacant

-NTR

House and Grounds Committee: Chair, Rebekah Lamphere

-NTR

-Weird gurgling sound in heating system.

-Sara will get another estimate on carpet cleaning.

Public Relations Committee: Chair: Pat Haywood

-NTR

Fundraising Committee: Chair: Vacant

-Deb suggested a music event, maybe in the summer in the backyard.

Programming Committee: Chair: Stacey Hills

-See Director’s report

-Stacey checked on pies for July 4; some discussion of whether to do pies or brownies and ice cream.

-Discussion of asking people who walk through the door for programs to provide their information for a mailing list, etc. Some discussion of different email lists. All with lists will send to Stacey.

Personnel Committee: Chair: Cristi Lamontagne .

-Staff evaluations for 2023 are done. Some discussion of changing the process.

#### Old Business:

Motion 2411 by Doug and second by Deb passed unanimously: Revision of By-Laws to reflect amended Charter, changing number of trustees from “ten-member” to “five- to

eleven-member” and adding “currently at seven members” to the same sentence in Article III--Management, Section 1;; changing quorum requirements from “six” to “a simple majority of current trustees” in Article V--Meetings, Section 3.

Motion 2412 to adjourn by Cristi and second by Stacey passed by voice consensus.

Next regular meeting May 6, 2024, at 7:00 p.m.

Minutes submitted by Cristi Lamontagne