

BFTL Regular Meeting

June 3, 2024

7pm

Roll Call: Doug North, Debra Toppeta (phone), Pat Haywood, Cristi Lamontagne, Rebekah Lamphere, Stacey Hills, Sara Rogers (Director): abs

Members of the Public: Nancy Vincent

Motion 2415 to accept minutes of May meeting by Stacey and second by Pat passed by voice consensus.

Motion 2416 to seek 414 status in 2025 by Rebekah and second by Stacey passed by voice consensus.

REPORTS

Director's Report: Sara is absent but sent her report via email.

Treasurer's Report--

- 42% of the year has passed; BFTL is currently \$1825.29 in the black.
- Oil: Pat pre-purchased 500 gallons of oil at a price of 3.699 (1,849.50). BFTL is on the flex prepay plan, meaning 20 cents off the going rate when fuel is ordered. 133 gallons still remain from the last plan, so BFTL has a total of 633 gallons for 2024-25.
- The furnace is being cleaned Monday, 6/10.
- BFTL received Rensselaer County 2024 Community Program Grants of \$2,850. BFTL also received the 2Q payment from the Town of Berlin.
- Aaron With will be doing our 990 form and Char 500 shortly. We do have an extension until October.
- Water: Pat paid the water bill in full. Going forward, BFTL pays the water bill (not the tenant) and should receive just one invoice now. Pat will notify the tenant his rent for June will be minus the money he paid in January for the water.
- BFTL received 3 donations in memory of Mary French (the Director sends the family a letter stating this).
- Debra donated money for the two new floor mats.

Committee Reports--

Finance Committee: Chair--Doug North.

- \$271K: up 3K from last month

Collection Development Committee: Chair--Vacant

- Discussion of collection status: if we need to buy more, develop audio access to reduce wait time, etc.

House and Grounds Committee: Chair--Rebekah Lamphere

- Discussion about hiring someone to do maintenance, such as patching chimney, etc.
- Regarding grant-funded door replacement, Bruce cannot do it until maybe next fall, so we need to rethink this.
- Rebekah's crew is keeping up with landscape maintenance.

Public Relations Committee: Chair--Pat Haywood

- Check with Sara to see if emails were sent about summer camp.

Fundraising Committee: Chair--Vacant

- July 4--Combination of pies and brownies a la mode: one serving for \$5.

Programming Committee: Chair--Stacey Hills

- Rebekah will not be able to help with Storywalk until the end of the month.
- Summer Camp scholarship application sent to schools.
- Stacey drafted a program proposal for people who want to use the library for their programs and sent it to Sara for review.
- Stacey sent the Books & Bundts program info to Sara and Meagan.
- Stacey is working with Meagan on the SRP and making take-home activities to match each weekly theme.

Personnel Committee: Chair--Cristi Lamontagne

- NTR

Motion 2417 to Adjourn at 8:10 by Rebekah and second by Stacey.

Minutes submitted by Cristi Lamontagne

Next regular meeting: August 5, 2024, 7:00 p.m.